



Starting in 2019 the KNOX Company will be transitioning to paperless ordering. South Oldham Fire Department may still hand out its paper order forms to persons or organizations wishing to order a KNOX box or other KNOX products.

Here is how you can order a KNOX product keyed for South Oldham Fire Department:

ORDERING ONLINE

To purchase product on the Knox website, click on the red 'BUY' button and follow the prompts. Depending on the installation address of your Knox product purchase, you will either purchase your products directly from the website on your first visit, be asked to return to the site to complete your transaction once your approving public safety agency has reviewed your product selection or, you will be asked to obtain and submit a Knox Authorization Order form directly to that same approving agency.

Follow these simple steps:

Step 1: Click on **BUY** button (found at www.knoxbox.com)

Step 2: Type in local fire department/agency servicing the installation location, for department name enter "South Oldham Fire Dept" OR enter installation address where product will be installed. Selection of an incorrect department may result in a \$25.00 re-key fee.

Step 3: Choose the correct Emergency Responder. Otherwise, begin your buying selection process.

Step 4: Choose product, add to cart and confirm installation address.

Step 5: Complete the checkout process.

Note: Some Emergency Response Agencies require pre-authorization of your order prior to the sale.

MAILING YOUR ORDER

You'll need to first obtain a Knox Authorization Order form from the public safety agency that will respond to the location where you plan to install the Knox Product. An authorized signer must sign the form and all sections must be completed. Then, mail the completed form with payment to the Knox Company and we will ship your product. Mail the completed form with payment to:

Knox Company
1601 W. Deer Valley Road
Phoenix, AZ 85027

South Oldham Fire Department • 6310 Old LaGrange Road • PO BOX 245 • Crestwood, KY 40014
Station: 502-241-8992 • Fax: 502-241-5593 • www.southoldhamfire.com



FAXING YOUR ORDER

If you are paying by credit card, you can fax the Authorization Order form directly to the Knox Company. If you fax your order, please DO NOT mail the original form to the Knox Company as it can cause duplicate orders. Fax completed form to: (623) 687-2290.

ORDER BY PHONE

Call 1-800-552-5669 and follow the prompts to be connected to a customer service representative. You will need to specify the product your ordering, payment information, and the department information for South Oldham Fire Department which can be found at the bottom of this form in the footer.